# IITM Zimbra Mobile Device configuration Guide – By Using 2FA passcode

# IITM Zimbra Mobile device configuration

The Zimbra account can be configured using the following options on a mobile device.

Android Users:

- Active sync method.
- IMAP or Pop3 method.

# IITM Zimbra Android Mobile Device Configuration by using Active Sync Method

In order to authenticate your Zimbra account after enabling 2FA, we must use the 2FA passcode.

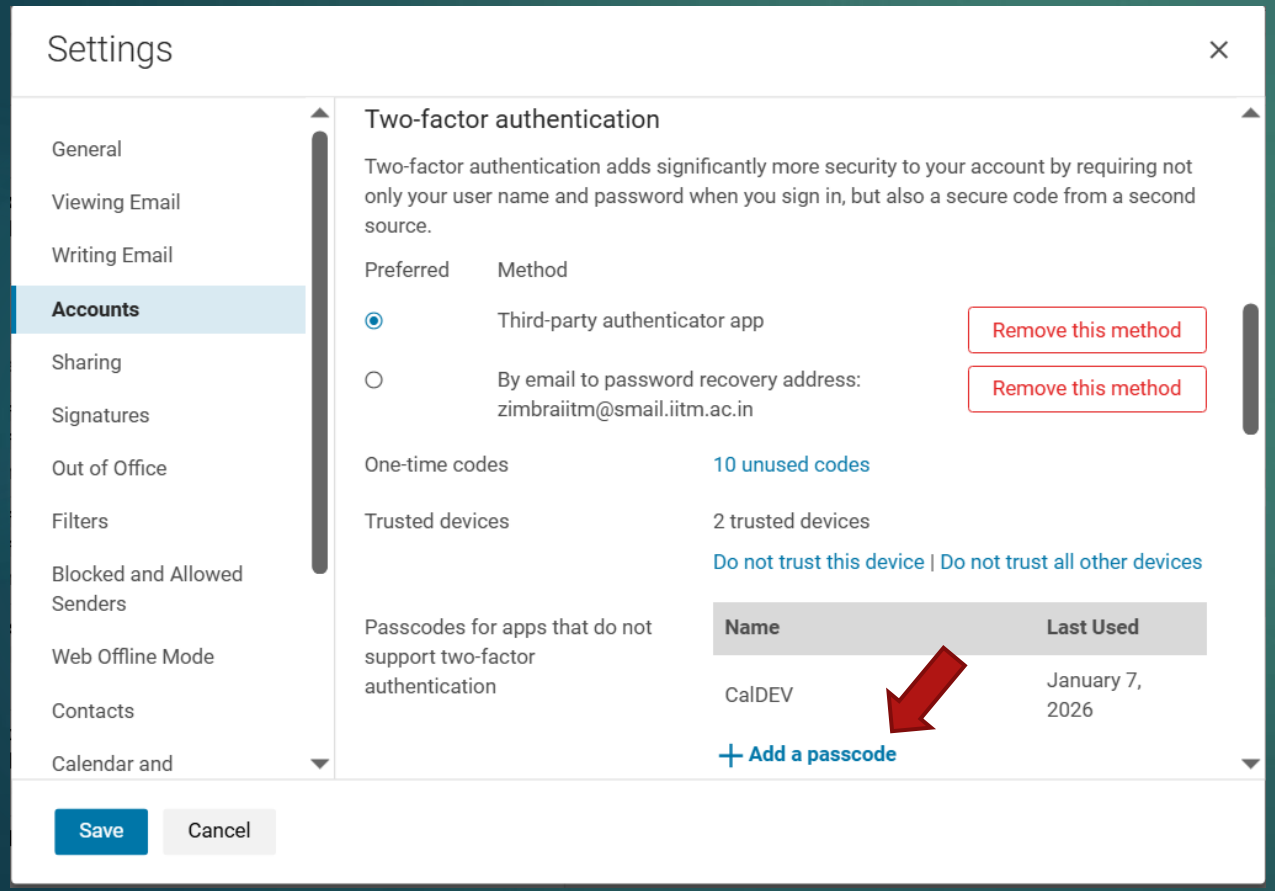
To generate passcode please use the following steps.

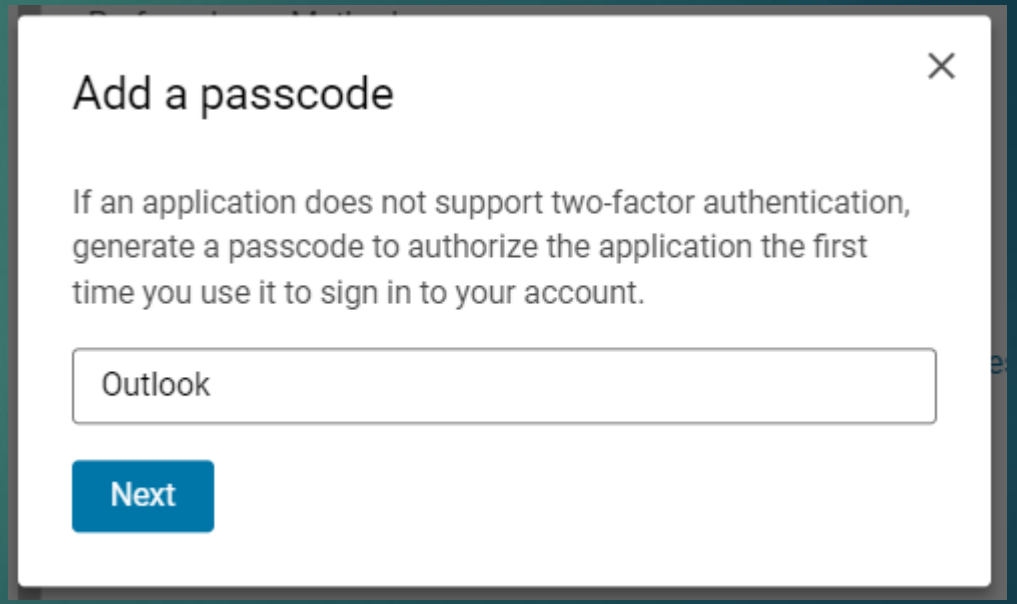
**Note: This configuration steps same for Outlook mobile device also.**

## How to create or Generate Passcode:

Once enabling the two-factor authentication, To generate the Passcode follow the same.

Settings → Accounts → Scroll down and find “Two Factor authentication” → click “Add a passcode” → Enter preferred name & Click Next → Note the Passcode. → Click “ok” and “Save”



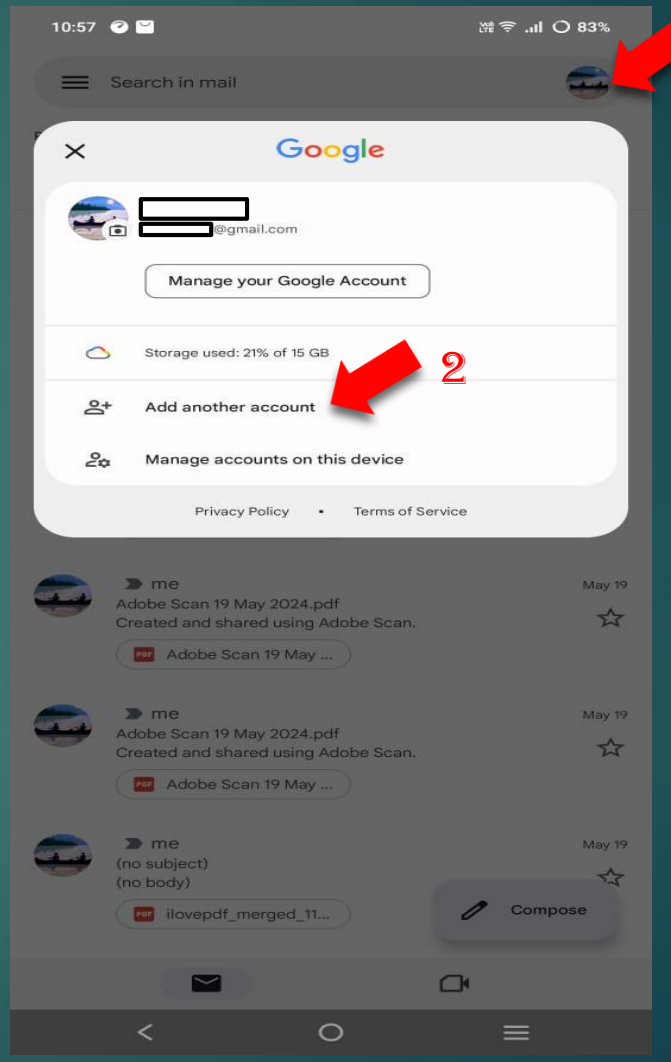



# Active sync method

**Step-1:**

With this active sync method, we can explore Zimbra emails with calendars and contacts on your mobile device. This configuration step is only used for Android device users.

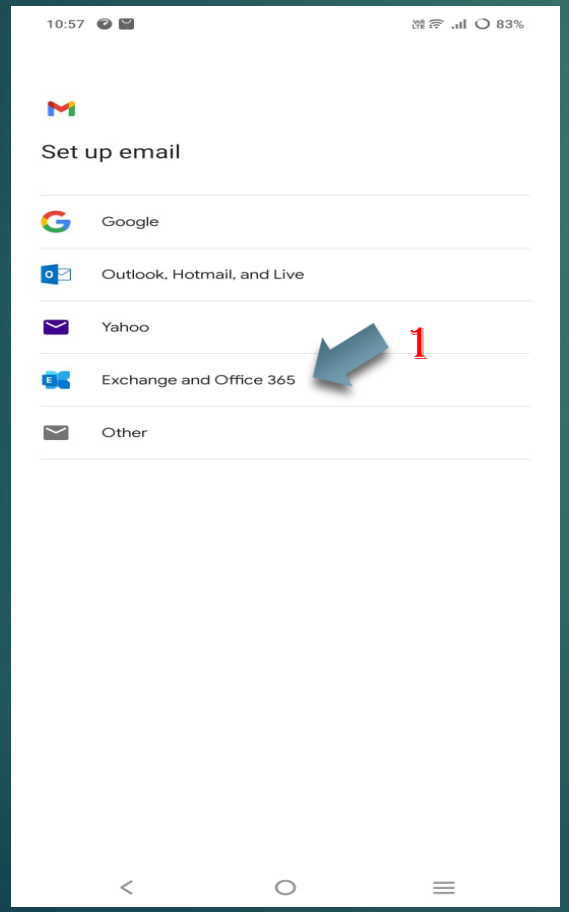
- Go to google mail app → Click right side to corner profile setting → Choose "Add another account"

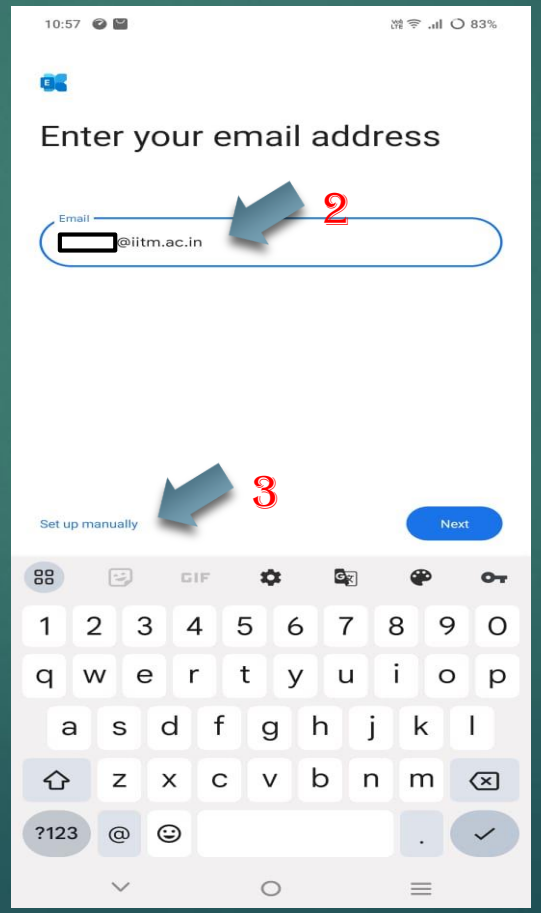


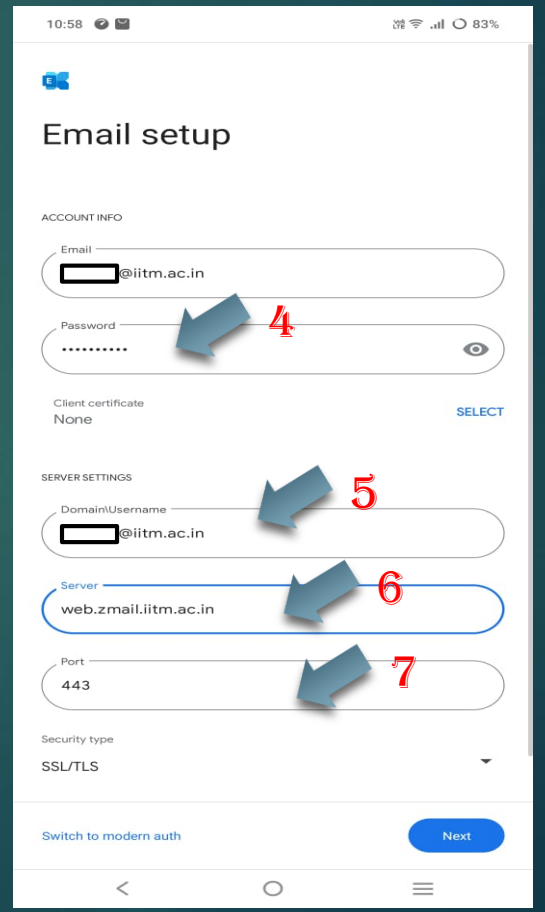
# Step-2:

- From the account setup page choose “Exchange and Office 365” → Enter your email ID and select “Set up manually” → Ener your email ID, Enter Onetime passcode from Password Colum and server details as per the screenshot

- Please make sure the Server name: web.zmail.iitm.ac.in and Port: 443 and Security Type: SSL/TLS.



## Step-4:

- Please verify the entered details are correct, Configuration is completed after click on “Next” Button.
- The email and calendar automatically fetched on you Gmail & Google calendar apps.

# IITM Zimbra Mobile Device Configuration by using IMAP

To configure your Zimbra Account in the Gmail application, please use the following steps:

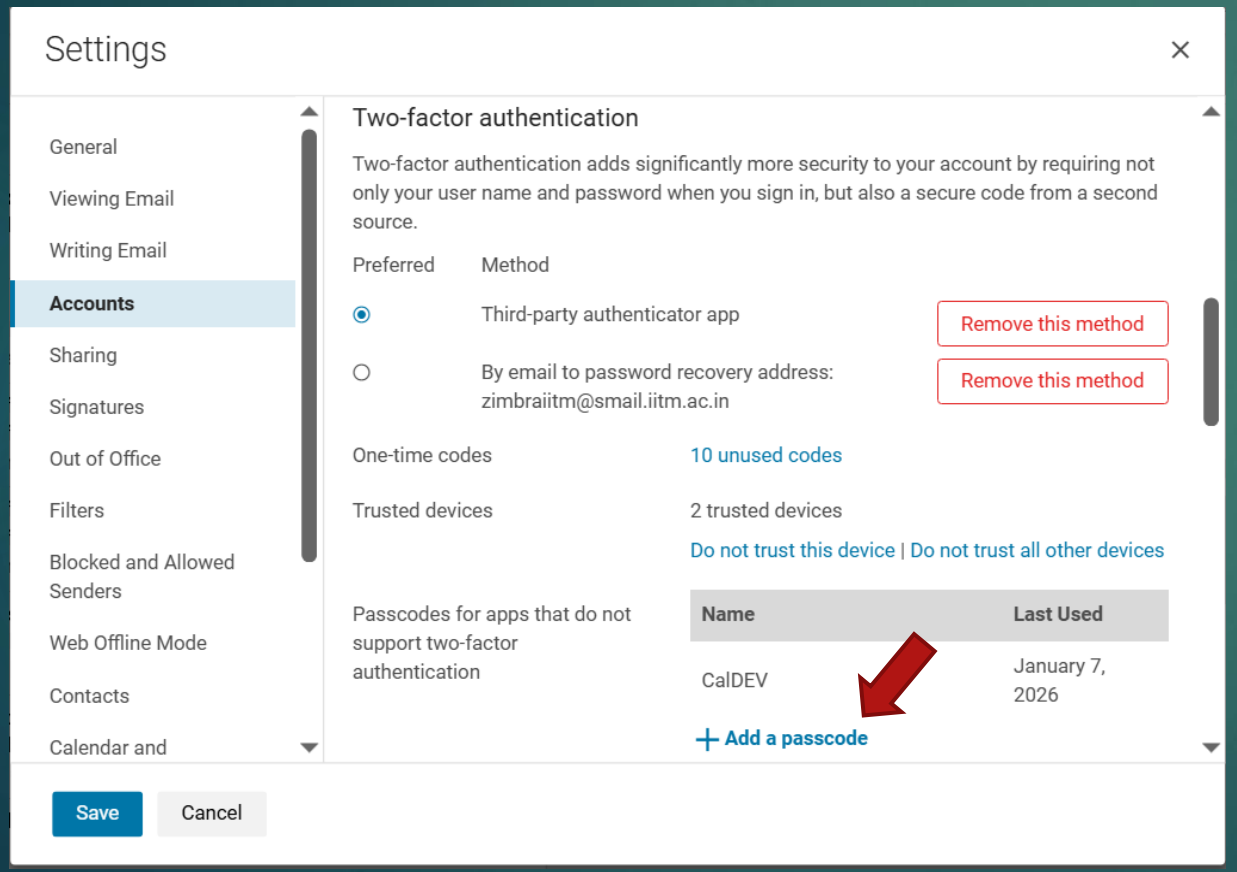
- For IMAP device configuration, we have to generate a once-time passcode for incoming server configuration. Please use following steps given below.
- Outgoing servers work with normal LDAP passwords.

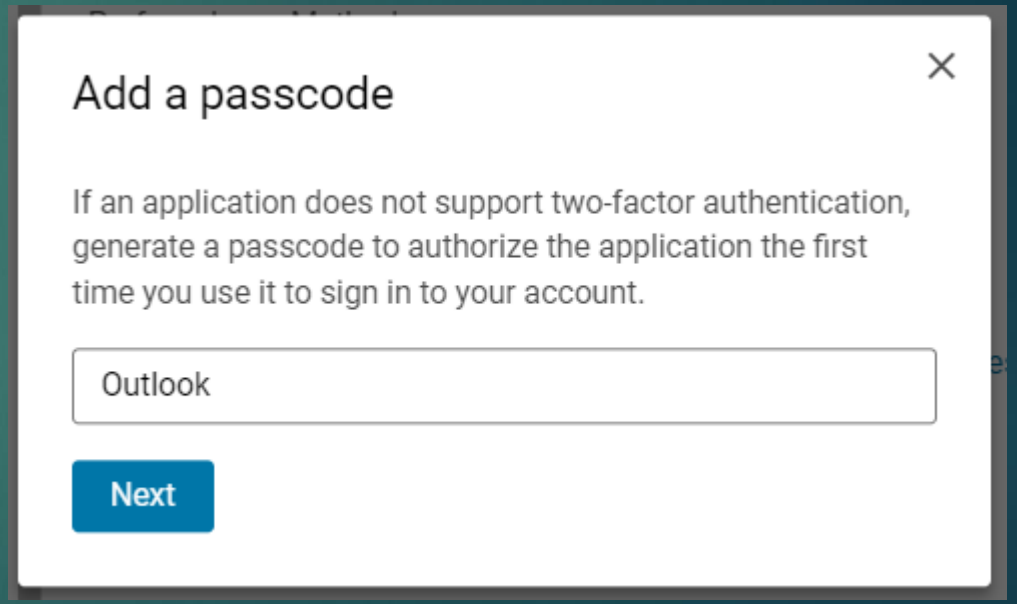
**Note: This configuration steps same for Outlook mobile device also.**

# How to create or Generate Passcode:

Once enabling the two-factor authentication, To generate the Passcode follow the same.

Settings → Accounts → Scroll down and find "Two Factor authentication" → click "Add a passcode" → Enter preferred name & Click Next → Note the Passcode. → Click "ok" and "Save"

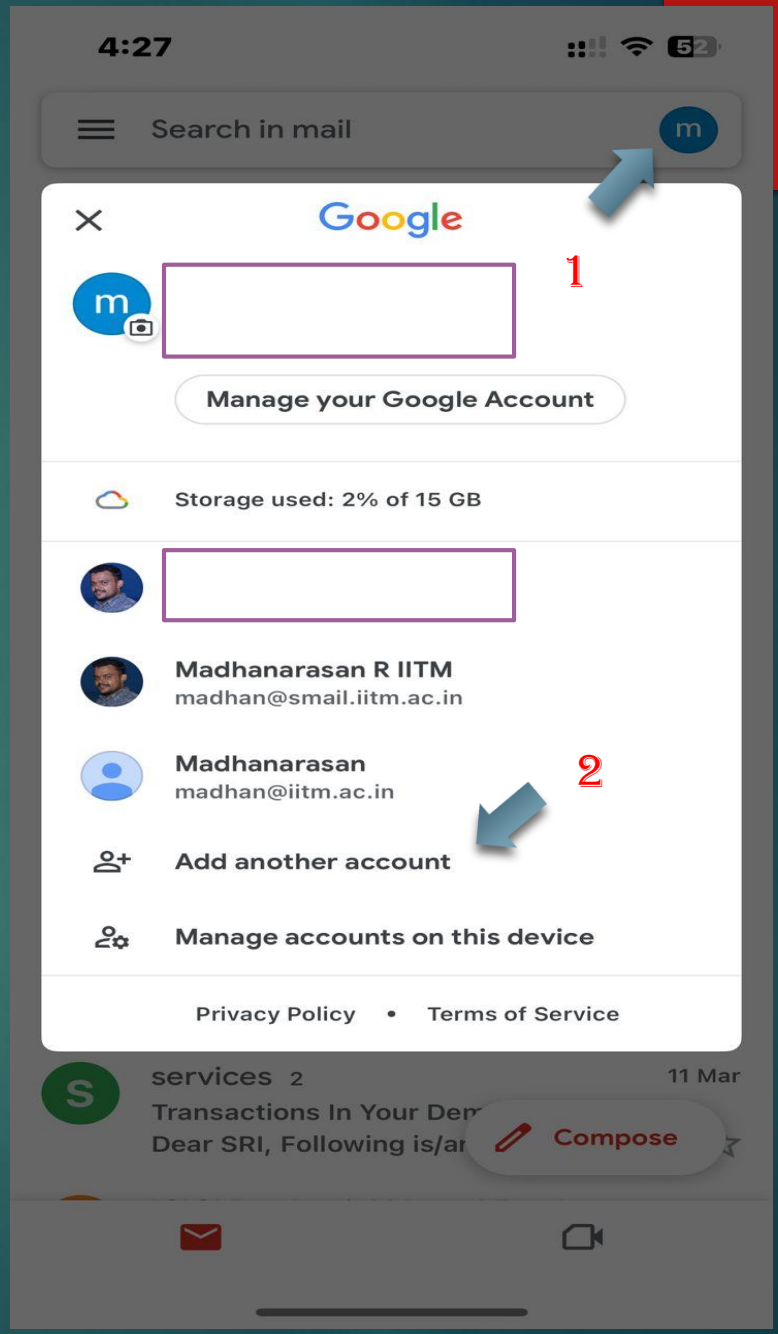


## Step: 1

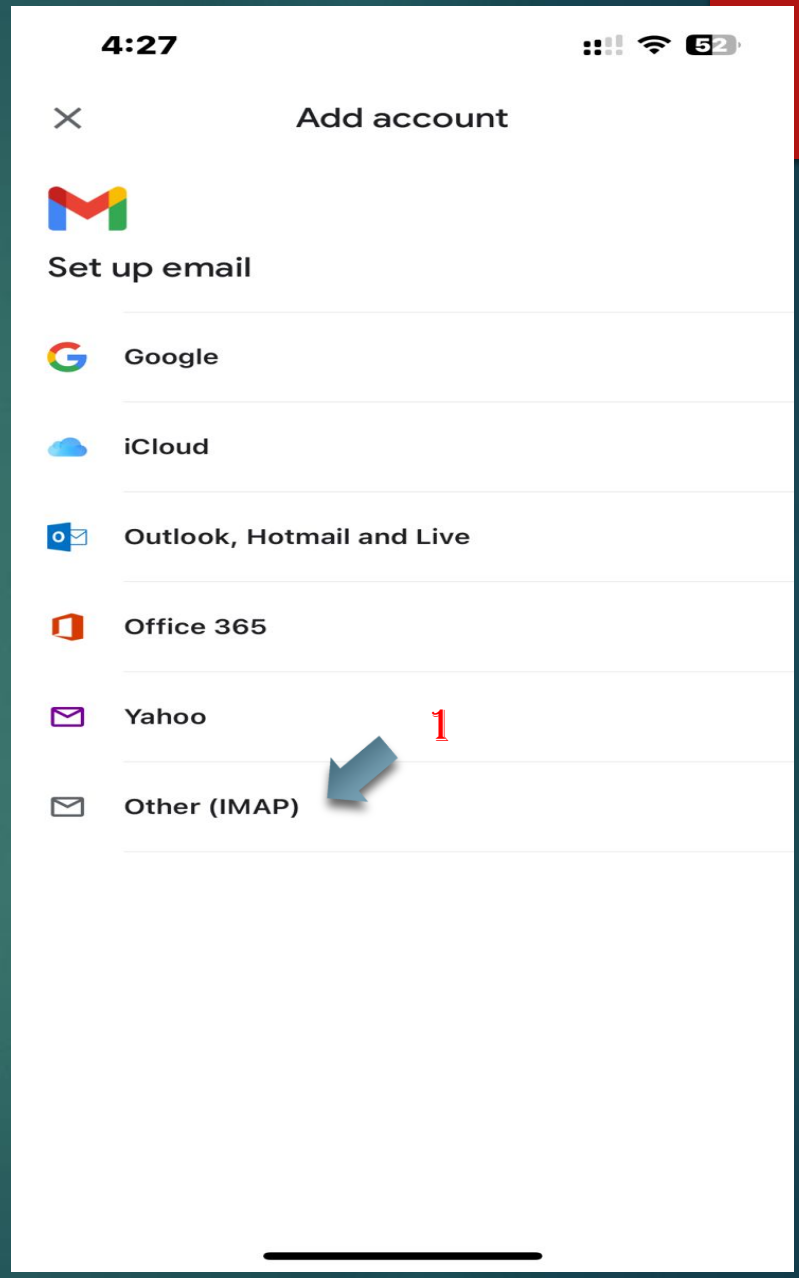
1. First, Open your G-mail app. Click the right-hand corner account image to add a new user account.

2. From the screenshot-referred page, click Add Another Account.



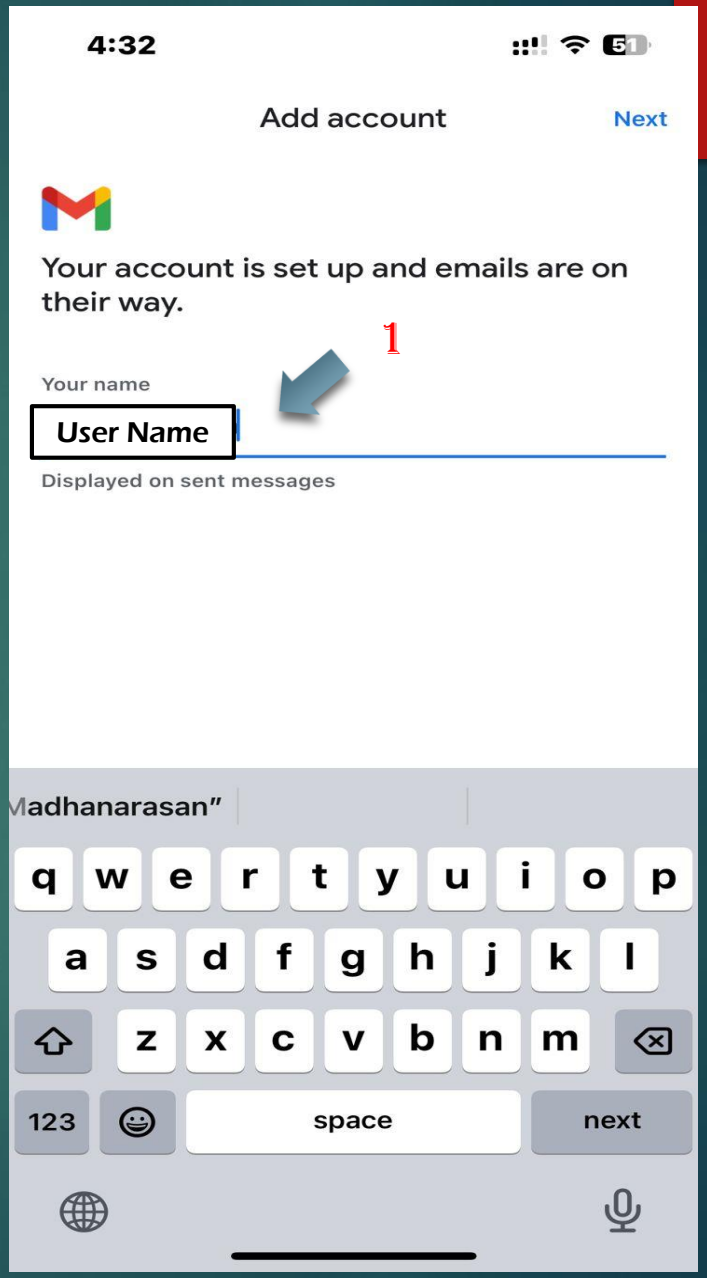
## Step: 2

1. From the Account Page, select the "Other" option.



## Step: 3

1. From the Account Page, Enter your account name.



## Step: 4

From Incoming server settings.

1. From Username Field: Enter your mail ID.
2. From Password Field: Enter your MFA Generated passcode.
3. From IMAP Server Field: Ener “web.zmail.iitm.ac.in”.
4. From Port Number & Security Type leave default, as 993 and SSL./TLS.
5. Then click next.

## Step: 5

From Incoming server settings.

1. From Username Field: Enter your mail ID.
2. From Password Field: Enter your LDAP Password.
3. From SMTP Server Field: Ener “smtp2.iitm.ac.in”.
4. From Port Number & Security Type leave default, as 465 and SSL./TLS.
5. Then click next.

The Configuration is completed.

# IITM Zimbra Mobile Device Configuration by using Pop3

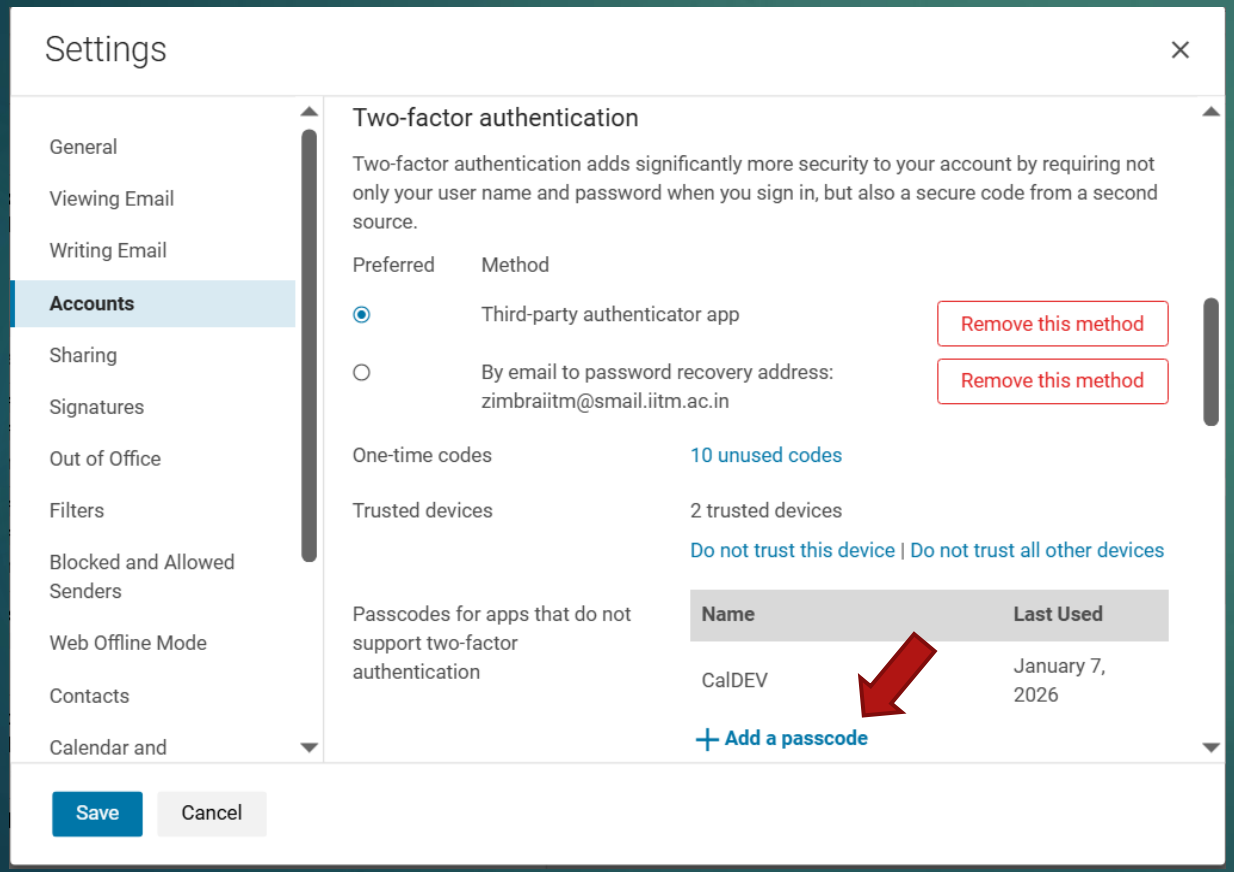
- For Pop3 email configuration, we have to generate a once-time passcode for incoming server configuration. Please use following steps given below.
- Outgoing servers work with normal LDAP passwords.

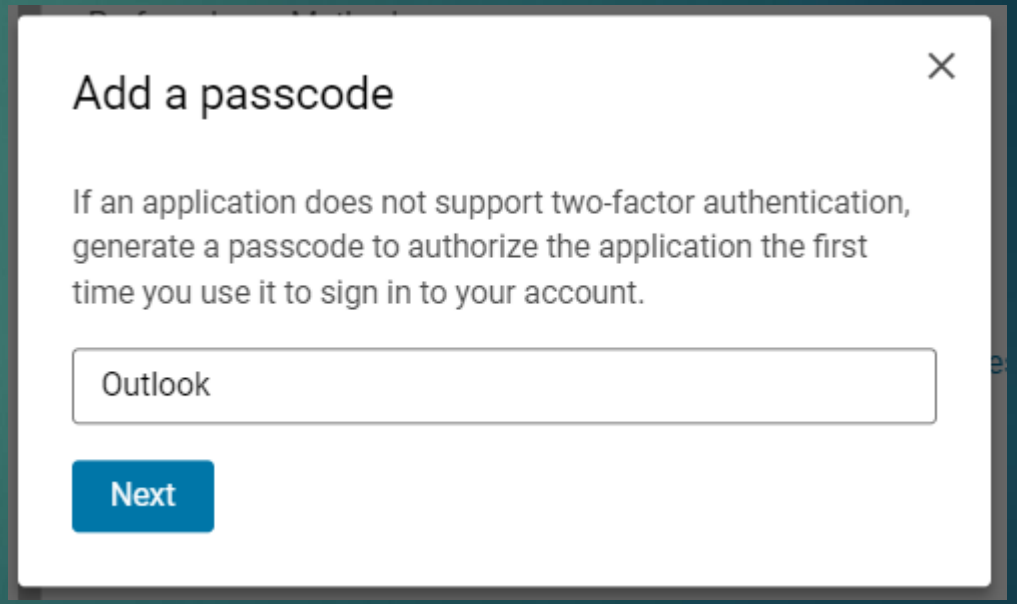
**Note: This configuration steps same for Outlook mobile device also.**

## How to create or Generate Passcode:

Once enabling the two-factor authentication, To generate the Passcode follow the same.

Settings → Accounts → Scroll down and find "Two Factor authentication" → click "Add a passcode" → Enter preferred name & Click Next → Note the Passcode. → Click "ok" and "Save"

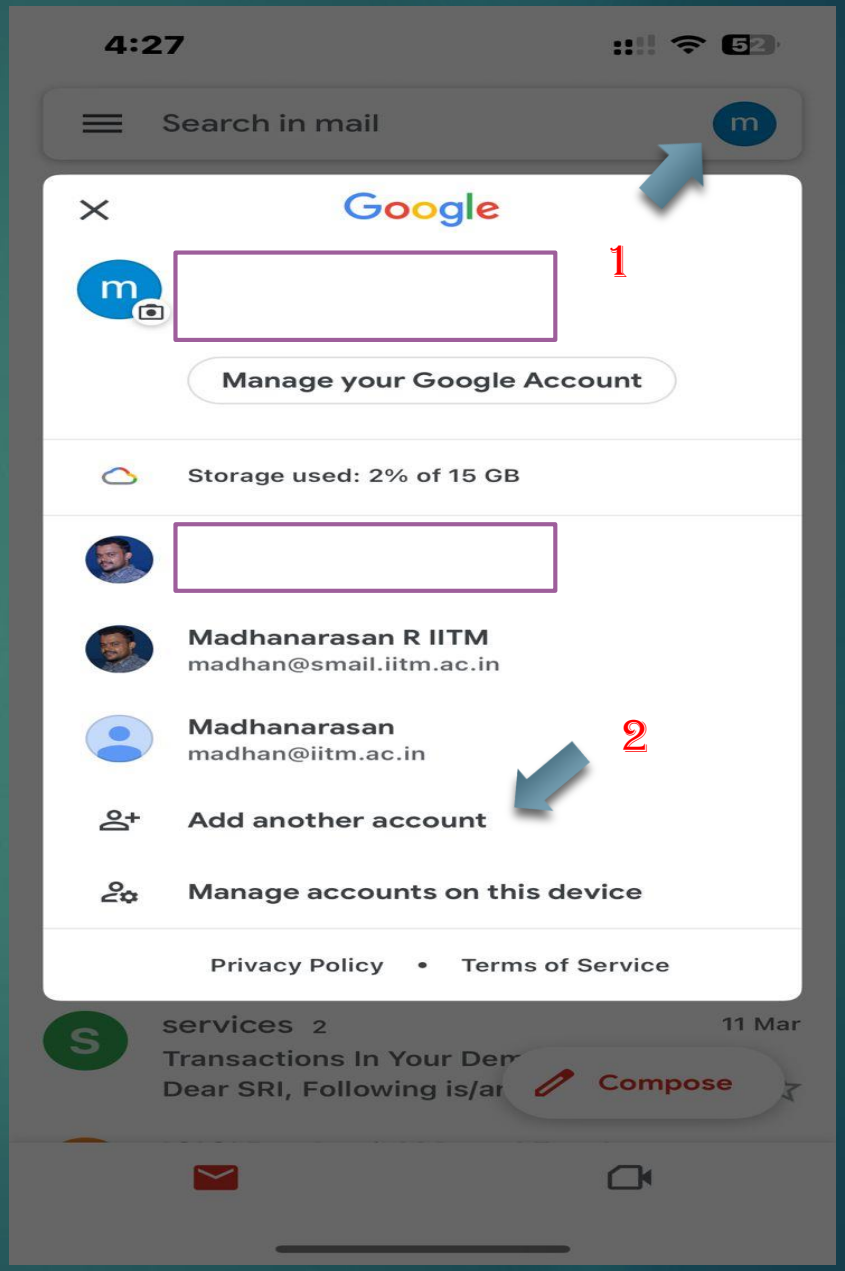


## Step: 1

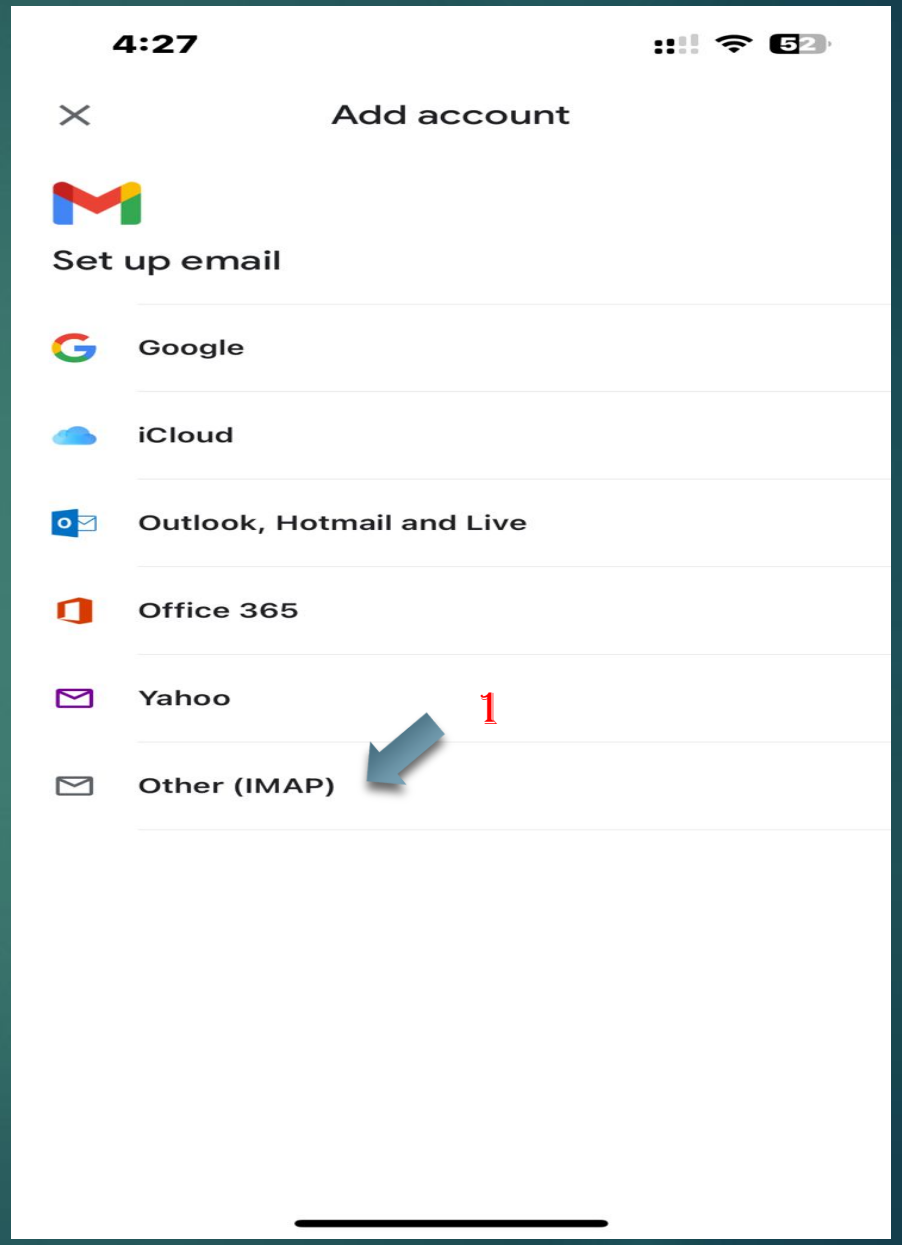
1. First, Open your G-mail app. Click the right-hand corner account image to add a new user account.

2. From the screenshot-referred page, click Add Another Account.



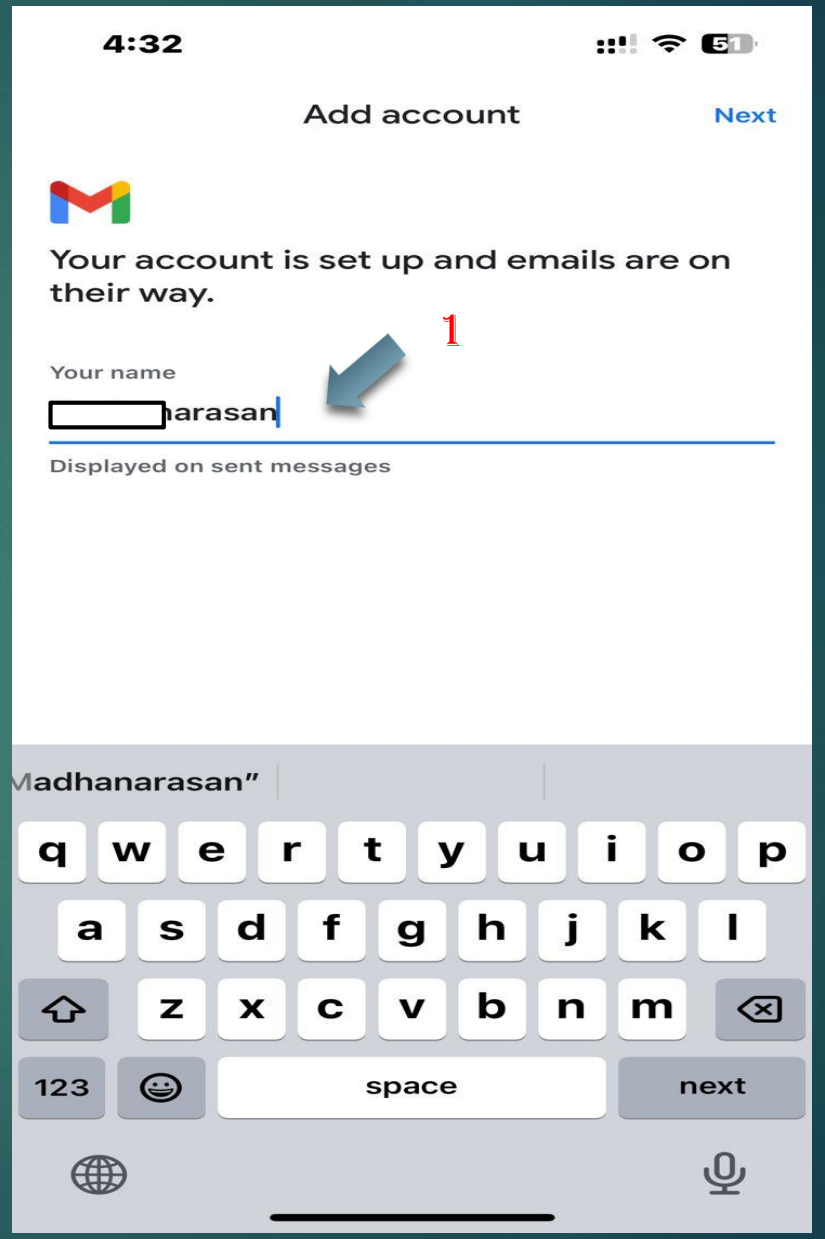
## Step: 2

1. From the Account Page, select the “Other” option.



## Step: 3

1. From the Account Page, Enter our account name.



## Step: 4

From Incoming server settings.

1. From Username Field: Enter your mail ID.
2. From Password Field: Enter your MFA Generated passcode.
3. From IMAP Server Field: Ener “web.zmail.iitm.ac.in”.
4. From Port Number & Security Type leave default, as 995 and SSL./TLS. Then click next.

# Step: 5

From Incoming server settings.

1. From Username Field: Enter your mail ID.

2. From Password Field: Enter your LDAP Password.

3. From SMTP Server Field: Ener
   "smtp1.iitm.ac.in"
   or
   "smtp2.iitm.ac.in" .

4. From Port Number & Security Type leave default, as 465 and SSL./TLS. Then click next.

The Configuration is completed.